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Gesellschaft für Leistungsschutzrechte
Société pour les droits voisins
Società per i diritti di protezione affini
Societat per ils dretgs vischins

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Usage period:

SWISSPERFORM Distribution Declaration Form A

Dear Madam or Sir,

In addition to the remuneration from use-related distribution (URD), SWISSPERFORM distributes a smaller portion of the tariff revenue to the phonogram producers in proportion to their domestic market share through turnover-based distribution. All phonogram producers who have concluded a valid contract with SWISSPERFORM are eligible to participate.

In order for you to be considered for a share of the remuneration collected by SWISSPERFORM from the use of sound recordings, please answer the following questions completely and truthfully. **Before completing the form**, please note the information at the end of the registration form.

Please note: For economic reasons, sales reports below CHF 3,000.- will not be processed and no remuneration will be calculated for them. Based on experience, the remuneration to be paid amounts to approximately 2 % of the reported sales.

Please send us the completed and signed Form A, including all necessary attachments, electronically to producer@swissperform.ch **no later than 30 April 2026**.

Reportable turnover

Only sales in Switzerland and Liechtenstein are eligible for distribution:

- **Net revenue** actually received (after deduction of taxes, duties, discounts, etc.),
- from **commercial media** (excl. DVD, video, books and blank media sales as well as merchandise),
- at **commercial selling prices** (PPD) (for direct sales to end consumers: 35 % deduction).

Sales in foreign currencies must be converted into CHF at the [average annual exchange rates of the FTA](#):

Conversion into CHF	1 EUR	1 USD	1 GBP	1 CAD
annual average price 2025:	CHF 0.9370347	CHF 0.83065179	CHF 1.09382235	CHF 0.59396303

Your sales report and all correspondence relating to turnover-based distribution will be treated confidentially and used exclusively for distribution purposes. We are happy to answer any questions you may have.

Kind regards,

SWISSPERFORM

Sales Report/Turnover Declaration

Registration for producers of phonograms

SWP membership no.: Usage period:

Name/Company: VAT-No.:

Website:

Contact person:

Address:

Post code/city: E-mail:

Country: Phone:

1. LABEL INFORMATION

1.1. Please list all labels owned by your company under which you are selling any products directly in Switzerland:

Label name: _____ (ISRC: CH- _____ LC-No.: _____ if known)

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Label name: _____ (ISRC: CH- _____ LC-No.: _____ if known)

Label name: _____ (ISRC: CH- _____ LC-No.: _____ if known)

► Please list any further labels in a separate attachment.

1.2. Please provide information on your Swiss and foreign third party labels:

1.2.1. Do you represent any third party labels?

NO → Continue with 2.

YES → Continue with 1.2.2.

1.2.2. Are any of the third party labels members of SWISSPERFORM?

NO → Continue with 2.

YES / PARTIALLY → Continue with 2.

2. TURNOVER DECLARATION

2.1. Does your company distribute all labels directly?

- NO** → Continue with 2.2., 2.3. and 2.4.
YES → Continue with 2.3. and 2.4.
SOME → Continue with 2.2., 2.3., 2.4. and 3.

2.2. What is your turnover resulting from the sales of music products via distribution partners in Switzerland and Liechtenstein?

2.2.1. List your distribution partner(s) for physical music products:

_____	_____	CHF _____
Label name(s)	Distribution partner 1 (name)	Net sales based on PPD
_____	_____	+ CHF _____
Label name(s)	Distribution partner 2 (name)	Net sales based on PPD

2.2.2. List your distribution partner(s) for digital music products:

_____	_____	+ CHF _____
Label name(s)	Distribution partner 3 (name)	Net sales based on PPD
_____	_____	+ CHF _____
Label name(s)	Distribution partner 4 (name)	Net sales based on PPD

Total 1:	= CHF _____
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2.3. What is the turnover resulting from direct sales of your physical and digital music products in Switzerland and Liechtenstein?

_____	Direct sales of <u>physical</u> music products to dealers/resellers (no distribution revenues see 2.2.)	CHF _____
Label name(s)		Net sales based on PPD
_____	Direct sales of <u>physical</u> music products to end customers	+ CHF _____
Label name(s)		Net sales based on PPD
_____	Direct sales of <u>physical</u> music products to artists (bands)	+ CHF _____
Label name(s)		Net sales based on effective sales
_____	Digital sales in Switzerland (<u>non-physical</u> phonograms such as downloads or streaming) (no distribution revenues see 2.2.)	+ CHF _____
Label name(s)		Net sales based on effective sales

Total 2:	= CHF _____
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2.4. Interim result of the turnover declaration

Total 1 (point 2.2.) + Total 2 (point 2.3.)	= CHF _____
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3. THIRD-PARTY LABELS

3.1. Does the interim result (section 2.4.) include sales of third party labels?

- NO** → Continue with 4.
- YES** → Continue with 3.2. for Swiss third-party labels.
Continue with 3.3. for foreign third-party labels.

3.2. List the turnovers of Swiss third-party labels.

Name of the Swiss third-party label	Your turnovers in CHF with these phonograms	Are you entitled to receive remuneration?

► Please provide further information in an attachment to this form.

3.3. List the turnovers with your foreign third-party labels in Switzerland and Liechtenstein.

Name of the foreign third-party label	Your turnovers in CHF with these phonograms	Are you entitled to receive remuneration?

► Please provide further information in an attachment to this form.

4. RESULT - Final result of the turnover declaration

Final result (= base for the market share calculation)	= CHF _____
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5. Acceptable supporting documents

Please note that, in accordance with section 2.2.2.2.4 of SWISSPERFORM's distribution regulations, you may be required to submit all documents necessary to verify your information, such as the following:

- Statements from retailers/resellers
- Invoices for sales to artists (groups)
- List of sales to end customers
- Copies of statements from music services
- Statements from distribution partners (copies, screenshots, Excel evaluations, etc.)
- Statements from aggregators (copies, screenshots, Excel evaluations, etc.)
- Extracts from sales boards or dashboards of online platforms
- Bank statements (payment receipts)
- Extracts or reports from accounting records
- Copies of statements for the represented label
- Confirmation from an independent auditor

Important: All receipts must clearly show the year, currency and country (place of sale).

6. Legal notices

The participant is responsible for the accuracy and completeness of the information provided in this form. By submitting the form, the participant acknowledges the above provisions and in particular the distribution regulations of SWISSPERFORM (available at www.swissperform.ch/en/documents-downloads/) as binding and confirms that the reported sales comply with the relevant requirements.

The participant expressly declares that the following points have been complied with:
The undersigned explicitly represents and warrants that:

- the turnover figures they provided for commercially available phonograms, including digital sales (downloads, streaming, etc.) only relate to sales in Switzerland and Liechtenstein,
- the turnover was generated solely on the basis of sales of legally protected phonograms (i.e. still within protection according to Art. 39 of the Swiss Federal Copyright Act (URG) and that the requirement of reciprocity according to Art. 35(4) URG is met),
- the turnover was generated solely on the basis of sales of legally produced phonograms (i.e. the repertoire used is based on self-produced recordings or on undisputed licences),
- the turnover figures provided do not include VAT,
- no licence fees or override income are included in the provided turnover figures,
- the turnover figures provided include deductions for any returned phonograms which were included in previous turnover declarations,
- where Swiss third-party labels are distributed, only those sales are included in this form for which the participant is authorized by the Swiss label to receive the remuneration collected by SWISSPERFORM,
- where sales based on the distribution of third-party labels are included, the participant shall indemnify SWISSPERFORM against any and all claims by such third parties (other labels, original rights holders, etc.),
- the participant is fully familiar with the provisions of the distribution rules according to which SWISSPERFORM may deduct audit expenses if the auditing effort is excessively high or if the audited turnover deviates from the declared turnover by more than 5 %.